



Name of Section	Rifle Club	Date of risk assessment	25 th May 2021	Name & role of who undertook this risk assessment	Steve Batchelor Club Lead NSRA County Coach
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	<p>21st Romsey Rifle Club (Associated with 21st Romsey (Nursling & Rownhams) Scout Group)</p> <p>Covid-19: Restart of Sporting Club after Shutdown. Amber & Yellow stages, to include indoor sessions</p>	
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Introduction

This risk assessment is specifically targeted at the 21st Romsey Rifle Club, restart of sessions as governed by the Government advice regarding indoor sporting clubs/gyms etc. The Club will be running under the Insurance of the NSRA for non scouting members providing a fully paid member of the NSRA is present and the club is run within the guidelines of their qualifications. The Groups scouting insurance will be in force for scouting members.

We will endeavour to ensure that our environment is as safe as it can be. Extra measures contained within this risk assessment will be taken to ensure that we observe regular hand-washing, sanitising, cleaning and social-distancing (where possible). Please note that, whilst we will do our utmost to ensure we provide out staff and members with a safe place, a safe environment and follow government guidance. We can only do so to our best endeavours and our working-knowledge of the Covid-19. However the risk remains medium even with all the control measures in place due to the unseen virus. If any member has any concerns they must discuss it immediately with the club staff.

This risk assessment is in addition to any existing risk assessments in regard to shooting and the use of the Venue.

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General points applicable to sporting clubs.

Note: The Scouting guidance ref numbers and inside/outside requirements do not apply due to this activity running as an NSRA activity and not a scouting activity, the scouting relationship is relevant for the Venue hire elements and the concessions given by 21st Romsey Scout group in regard to scouting members using the club.

Hazard identified and risk from it	Who is at risk? (A = all, CS = Club Staff SH = Shooters)	How is risk to be controlled?	During the activity: anything identified that needs to be reviewed for an update to this assessment?
Hazard – something that may cause harm or damage. Risk – the chance of it happening.	A	Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.	Keep checking throughout the activity in case you need to change it...or even stop it! Add comments which will be used as part of the review.
General Cleaning & Hygiene	A	<ul style="list-style-type: none"> Adhere to Venue current requirements Person in Charge must ensure there is adequate supply of soap, toilet roll. Hand Soap to be used by the member after handling lead then alcohol gel on entry and exit of the building. Shut off all rooms and areas that are not in use and ensure members and staff do not access the rooms after they have been cleaned. Ensure adequate stock levels and hand sanitiser and tissues are available and replenish where needed. Inform members of hygiene expectations and discuss with them on entry to the venue. Clean surfaces that members are touching, tables, chairs, doors, sinks, toilets, light switches, more regularly than normal. <p>Ensure that all:</p> <ul style="list-style-type: none"> Frequently wash their hands with soap and water for 20 seconds and dry thoroughly. Clean their hands with alcohol gel on arrival at the venue and with soap prior to alcohol gel after handling lead and leaving the range, Clean hands with alcohol gel before leaving the venue and after sneezing or coughing. Avoid touching items/surfaces where there is no requirement. Avoid touching mouth, eyes and nose. Use a tissue or elbow to cough or sneeze and use bins for tissue waste ('Catch it, bin it, kill it') Where possible, all spaces will be well ventilated using natural ventilation, (opening windows and Doors where possible and weather conditions permit this). 	

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		<ul style="list-style-type: none"> • Prop Doors open, where safe to do so, to limit use of door handles and aid ventilation. 	
Covid-specific preparations required, before and after each meeting, to reduce transmission of virus	A	<ul style="list-style-type: none"> • Before and after each meeting Rifle Club Lead is to arrange spray and wipe-down of surfaces with sanitising spray or Steamer with Detergent. In particular clean door handles, sinks, taps, toilet-flush levers, soap and gel dispensers, kitchen worksurfaces (if kitchen is to be used), light switches and any tables that are to be used. When cleaning electrical items put the spray onto a paper towel and wipe the item carefully, do not spray directly. Focus on the route that would be used to toilets and the kitchen. Wash hands afterwards. • Used paper towels to be put in bin bag and disposed of as household waste after each complete session, unless suspected of being contaminated with Covid – see later. • Doors to male and female toilets to be wedged open, reducing need to touch. • One-way system for pedestrians entering and exiting HQ compound – in the pedestrian gate, out through vehicle gate. Signed reminders of social distancing. • Only leaders' cars permitted in the compound. Take care when bringing cars in as pedestrians may be exiting that way; close one gate as soon as possible. 	
Covid-positive person attending a meeting and spreading the virus: Low chance, but high impact if it occurs	A	<ul style="list-style-type: none"> • Clear expectation issued to Club Staff and Shooters prior to restarting that anyone who is known to be Covid-positive, or displaying any of the known symptoms, must NOT attend the meeting, but must self-isolate according to national guidelines. Similarly, those known to have been a contact of a Covid-positive person must not attend until the guidelines permit it. • Note: Not all Covid-positive individuals display symptoms, therefore control measures during the meeting are still necessary. 	
Person at Club displays Covid symptoms, risking spread of virus to others: Very low chance, but very high impact if spread occurs	A	<ul style="list-style-type: none"> • The booking system will be in use which will register all people in attendance and allow the track and trace. including details of phone number, email and address of each parent (primary contact). Move the person well away from the rest of the group ideally outside. • If person displaying symptoms is an adult, he/she should immediately go home. If person is a young person, staff members should stay with him/her but more than 2m away. Ensuring safeguarding. Arrange for a parent to collect the young person and take him/her home. As far as possible, wearing disposable gloves, immediately use sanitising spray to clean any surfaces touched by the individual. Wash hands afterwards (even though gloves were worn). Paper towels and gloves used must be double-bagged and stored for at least 72 hours before disposing as household waste. 	

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		<ul style="list-style-type: none"> The affected person will be recommended to follow government guidance ref covid and testing. Ask that the result of any tests be relayed to the Club Leader as soon as possible. If result positive be prepared to assist with official contact-tracing if asked. Club Lead to contact GSL or scout group in order to consider if a deeper clean of HQ is warranted / beneficial. 	
Virus being carried into the Club, or from it, on peoples' hands: Low chance but potentially high impact	A	<ul style="list-style-type: none"> Clear expectation issued to all attending that they must wash their hands immediately before leaving home and immediately on returning. Infra Red Non Contact Forehead temperatures will be taken of each person attending site anyone displaying a temperature above 38c will be refused entry and advise to follow government guidelines on Covid. Sanitising gel to be applied to hands of all attendees on arrival and end of the session. All attendees will be met at the pedestrian gate by a member of club staff wearing appropriate PPE to take temperatures and provide alcohol Gel outside of the HQ building. Gel provided contains approx. 70% alcohol. Anyone not able to use this must provide their own alternative of equivalent efficiency. Remind attendees of distancing requirements as they arrive. The number of people entering the HQ building will be kept to a minimum: <ul style="list-style-type: none"> Club Staff to be kept to a minimum to ensure appropriate range safety. Shooters will be limited to only those shooting in that session max 5 - 6. Distancing requirements to be observed – see below 	
Hand gel contains ~70% alcohol, thus is flammable	A	<ul style="list-style-type: none"> Hand gel to be used in accordance with recommended procedure; ensure hands are dry of gel before other activities. No naked flames near liquid gel. Clear-up any spillages. 	
Maintaining social distancing during Club sessions to reduce risk of spreading virus	A	<p>The range setup has been adjusted to avoid contact and to keep 2m social distancing.</p> <ul style="list-style-type: none"> Lanes will be 1 x Long table apart approx. 2m A Vertical Trestle table to be placed between each Lane creating a barrier between each lane. The ballistic curtain between the 10m and 6yd lanes Electronic Target Changers have been added to each lane to avoid the need to enter the range area to collect targets in groups. Range Staff to remain behind the Shooters but close enough to take control if required due to the use of firearms. No beginners allowed on the range as Instructors range staff unable to get close enough for gun control with current social distancing requirements. Staff to wear Facemasks or Visors or both whilst inside the HQ. 	

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		<ul style="list-style-type: none"> • Shooters to wear facemasks when NOT actively shooting at the firing point. • Shooters to put on facemasks if interacting with Range Staff (Instructors, coaches etc) who will maintain the 1m Plus rule advised by Government. • Sessions will run for 60 minutes with a 30 minute break between each session to allow for exit of current detail and entry of new detail. • The Gates will be locked during each session to ensure control of the no. of people on the premises • Arrivals will enter through Pedestrian gate, those leaving via the vehicle gate. • The front door, back door and kitchen windows to be left open whilst occupied to allow for sufficient airflow 	
Person at meeting requires first aid. Closer contact could increase risk of spreading virus: Unlikely that individuals would be carrying the virus, but potentially high impact	A	<ul style="list-style-type: none"> • Try to assist at a safe distance from the casualty as much as you can and minimise the time you share a breathing zone. • If they are capable, tell them to do things for you, but treating the casualty properly should be your first concern – act accordingly. • Wear a mask / Visor if it is necessary to approach closer than 2m, and disposable gloves if you need to administer first aid. • Try to treat person in the open air try to avoid touching surfaces. Spray clean / Steam clean afterwards, as necessary. 	
Food/Drink	A	<ul style="list-style-type: none"> • No food to be consumed inside the HQ in line with government guidance. • Recommendations are for members to use their own covered bottles/containers for hydration purposes only. 	
Risk of spreading the virus on equipment, rifles, tables, pellets, targets etc Low chance but potentially high impact	A	<ul style="list-style-type: none"> • Staff will wear facemasks, or visors or both at all times when inside the HQ. • Minimum Equipment to be exposed in the HQ. • For each lane the appropriate qty of targets for Rifle (6) and Pistol (12) will be placed on the firing point for the shooter along with 60 pellets. These will be distributed by Range Staff who will clean hands with Alcohol Gel, Before and after issuing or wear fresh gloves per changeover if preferred. • Any unused Pellets/Targets will be put into a safe open container to be stored safely for 72hours+ the advised lifespan of the virus before being made available for circulation on the next club meeting. • All Equipment, Upright Door Barriers, Chairs, Door handles, Target Changers will be suitably sanitised between each session with Appropriate sanitising fluid or the high temperature steamer where applicable by range staff. • Shooters will take any of their own belongings and used targets with them. • Own guns are preferable but if Loan guns are to be used they are to be cleaned with a sanitiser between each session and re-oiled where applicable to prevent rusting. Ideally rotate between sessions. 	

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Filling of Air Cylinders	A	<ul style="list-style-type: none"> The dive cylinder will be stored in the Kitchen area and operated only by Range Staff. Cylinders to be handled with gloved hands or hands sanitised before and after each fill. Dive bottle to be sanitised after each use. 	
Dropped Pellets	A	<ul style="list-style-type: none"> These will be disposed of accordingly but stored for 72 hours prior. Replacement pellets will be provided by Range staff. 	
Payment/Cash Handling	A	<ul style="list-style-type: none"> Cash will no longer be accepted. A contactless payment device will be used to collect payments outside the HQ before entry to the HQ. If Chip and Pin required to be used this is available but the terminal will be wiped down after each use. 	

Written by	Name: Stephen Batchelor Role / level: NSRA County Coach Date:	Checked by	Name: Anthony Moles Role / level: NSRA Club Instructor Date:
Checked by Line Manager	Name: Randell McKay Role / Level: Group Scout Leader Date: 2 June 2021	Checked by Executive	Name: Bex Fouch Role / Level: Group Chair Date: 2 June 2021
Approved by Commissioner	Name: Dave Shill Role / Level: District Commissioner Date: 9 June 2021	Approved by Executive	Name: N/A Role / Level: Date:
Notification of level Change	Date and by Whom Move from Amber to Yellow, The Scout Association 31 May 2021		