



**Annual General Meeting  
Held on Tuesday 8 July 2025  
at the Peter Digby Scout HQ**

The meeting started at 18.05

Attendees are listed at the end of the document.

Full versions of all the reports and documents, including the Group Constitution, were distributed electronically in advance of the meeting. Several printed copies were also available. In addition, the Group reports are available in the members' area of the website.

**1 Welcome**

Randell, Group Chair, welcomed everyone to the AGM and gave a particular welcome to James Child (DLV), Claire Sutton (District Chair) and John Heagren (District).

**2 Apologies for absence**

Apologies were received from Andy Pickles and Bex Fouch.

**3 Introduction and context**

Randell gave a presentation explaining the new structure of the Trustee Board and Group Leadership team. He explained the function of these teams and pointed out the need for volunteers either to join the Trustee Board or one of the sub teams (e.g maintenance, fundraising, publicity). Leaders are also needed, in particular for Wednesday Squirrels.

Randell explained that we currently have 6 Trustees, as Andy Pickles is standing down. In addition, 3 Trustees intend to stand down next year. Randell also pointed out that only one of the current Trustees has a child active in the Group. Therefore, to ensure a reasonable handover, we are looking for new Trustees to join the team this year.

**4 Governance topics**

- a. **The minutes of the AGM held on 11 July 2024** were agreed as a true record. Proposed by Claire Sutton, seconded by Kerrie Bowers.
- b. **Adopt Group constitution** – In line with the recommendation from Scout Headquarters, the Group Trustee Board have proposed we adopt the model constitution as in chapter 5 of Policy, Organisation and Rules (POR). Agreed by all present as adopted. Proposed by John Heagren, seconded by Graeme Harris-Scott.
- c. **Agree number of members appointed to Trustee Board** – The Trustee Board have proposed that we appoint up to the maximum of 12 Trustees. This was agreed by all present. Proposed by Graeme Harris-Scott, seconded by Kerrie Bowers.
- d. **Agree quorum of future meetings of Group Council** – It was agreed by all to retain the quorum at 20% of the number of youth members at the time of the meeting. (Number of youth members is currently 159 therefore quorum for this meeting is 32).

## 5 Review of the previous year

### a. **GSL and Section Lead reports**

Randell said the GLV report is on the members' area of the website along with the more informal Section reports which have information about activities the young people have been taking part in over the past year.

- b. **Receive and consider the annual report of the Group Trustee Board 2024/5-** the Group Trustee Board had previously approved the Annual Trustee Report, which was circulated for review and consideration before the meeting. There were no questions regarding the report.

- c. **Receive and consider the annual statement of accounts (1 April 2024 to 31 March 2025)** - Following thorough review by the Independent Examiner, Linda Purkess, the Statement of Accounts was approved by the Trustees and circulated for consideration prior to the AGM. Jason highlighted the following:

Summary of receipts and payments for year ending 31 March 2025:

	Unrestricted funds 2024 - 25	Restricted Funds 2024 - 25	Total 2024 - 25	Total 2023 - 24
Receipts	£33,594	£13,731	£47,325	£41,409
Payments	£25,348	£14,765	£40,113	£46,238
Net receipts / (payments)	£8,246	(£1,034)	£7,212	(£4,829)
Net transfers between funds	(£6,018)	£6,018	-	-
Cash funds at 31 March	£44,176	£11,053	£55,229	£48,017

### Income

- A slight decrease in fee income reflects a drop in membership numbers.
- The higher annual income includes an amount for District Camp which took place after year-end in May 2025 and will be offset in the current year's accounts.
- Rental income was up, as some payments were received retrospectively from the previous financial year (2023/24).
- Gift Aid received was £3,476

### Expenditure

- Premises costs were £9,400
- Membership fees we pay to National, County and District were £10,970
- Electricity cost was slightly lower at £5,700

Overall, there was an excess of £7,200. This is a better position than over the last 2 years, where there were shortfalls.

Bank accounts – the current account with TSB has a balance of £11k. The Group has two deposit accounts with Virgin at £10k and £32k. The latter is designated for long-term building and improvement funds.

The Group is now using a new accounting package, Expense Plus, to replace the previous Excel based system. This has reduced the workload of the Treasurer, enables Leaders and Trustees to see the financial situation in real time and allows expense claims to be lodged electronically.

Jason thanked Linda Purkess, Independent Examiner, for her help and support.

Randell thanked Jason for all his work in preparing the accounts.

There were no questions raised by the Group Council.

## 6 Appointments

### a. Confirm continuing service of those previously appointed to the Trustee Board

Andy Pickles has now stood down. Those continuing are:

Randell McKay – Chair  
Jason Phelps – Treasurer  
Cam Beale – GLV  
Gillian McKay – Secretary  
Sharon Archer  
Julie Nash

b. **Appoint new members to the Trustee Board** – Jonathan Fouch was nominated by Kerrie Bowers and seconded by Cam Beale.

c. **Appoint Independent Examiner** - Linda Purkess has agreed to be IE for a further year. She has done a sterling job for us for many years, and is qualified for the role. Proposed by Jason Phelps, seconded by Randell McKay.

All the above appointments were approved by the Group Council.

Randell thanked Andy Pickles for his contribution as Trustee during the year.

## 7 Remarks from representative of Romsey District Scout Council

James Child was introduced as the newly appointed District Lead Volunteer. James awarded a 25-year service certificate to Randell McKay and a 10-year service certificate to Mary Nash, Beaver Leader.

## 8 Awards

Leaders nominated the following Scouts of the year from each section and gave a short citation:

	<b>Scout of the year</b>	<b>Most improved</b>
Acorn Squirrels	Franklyn Shears	
Peanut Squirrels	Logan Boniface Reuben Allen	
River Beavers	Oliver Hatcher	Marcus Elmes
Wood Beavers	Seren Horgan	Millie Smith
Phoenix Cubs	to be presented at section meeting	
Taurus Cubs	Jacob Earley	
Atlantis Scouts	to be presented at section meeting	
Endeavour Scouts	Alan Patryk Tarasiuk	Carter Jeffries

Medals or certificates were presented to those present.

Leaders then presented Acorn awards and Chief Scout awards to those who had achieved them.

## 9 Closing remarks

Randell thanked the uniformed leaders for all they do for the young people in 21<sup>st</sup> Romsey Scout Group.

He invited anyone who would like to express an interest in any of the volunteer roles to sign up with contact details to receive further information.

Finally, Randell showed a short video clip from the Romberee District Camp.

As there was no further business, the meeting closed at 19:00 and was followed by a barbecue.

### Attendees:

Cam	Beale	Leader GLV
Amy	Boniface	Parent
Daniel	Bower	Parent
Kerrie	Bowers	Leader
Nicola	Brown	Parent
Nicola	Burton	Parent
James	Child	District DLV
Daniel	Coad	Parent
Holly	Coad	Parent
Claire	Cookson	Leader
Dave	Cookson	Parent
Bethan	Cowley	Leader
Alex	Earley	Parent
Rae	Elmes	Parent
Charley	Evans	Parent
Jodie	Fisher	Parent
Ade	Hall-Cooper	Parent
Graeme	Harris-Scott	Leader
Nicholas	Harvey	Parent
Ben	Hatcher	Parent

Sarah	Hatcher	Parent
John	Heagren	District
Chris	Horgan	Parent
Dani	Jackson	Parent
Clair	Longmore	Parent
Gillian	McKay	Trustee
Randell	McKay	Trustee
Julie	Nash	Trustee
Laura	Pearce	Parent
Matt	Pearce	Parent
Jason	Phelps	Trustee
Kimberley	Powell	Parent
Matt	Priestley	Parent
Joe	Ray	Leader
Adam	Roe	Parent
Kelly	Shears	Parent
James	Stewart	Parent
Claire	Sutton	District
Edyta	Tarasiuk	Parent
Lucy	Vine	Parent